



Creating An Inbound Order



Fulfillment By Daraz

- **Fulfillment by Daraz or FBD** is a hassle-free solution provided by Daraz for its sellers, an **end to end fulfillment service** whereby we **store, pick, pack and ships products** on the seller's behalf directly from our network of Daraz Fulfillment centers (Warehouse)
- In this presentation, you will learn all about **Inbound Orders (IO)** and how to create them
- An Inbound Order is necessary if you want to avail the Fulfillment by Daraz service and **send your products to the Daraz Warehouse**



Eligibility Criteria for FBD

Eligibility depends on two factors for Fulfillment by Daraz, the seller and also the product

Positive Seller Rating	Quality Return Rate	Non Compliance Points
$\geq 70\%$	Quality Return Rate $\leq 2\%$	< 12

If a seller meets the criteria for FBD, they can then create an inbound order for their products. However, not all products are eligible

Only enter your top most, fast selling products onto FBD. Be mindful of the quantity entered during IO. It must be reasonable and expected to be sold out within the next 2 weeks *(you can use Business Advisor to track the performance of your products)*

Even if you meet the FBD criteria as a seller, if the product is not a good fit for FBD, it may be rejected

Please note: New sellers (who have been with Daraz for less than 2 months) are not eligible for FBD. This is because their performance has to be accessed

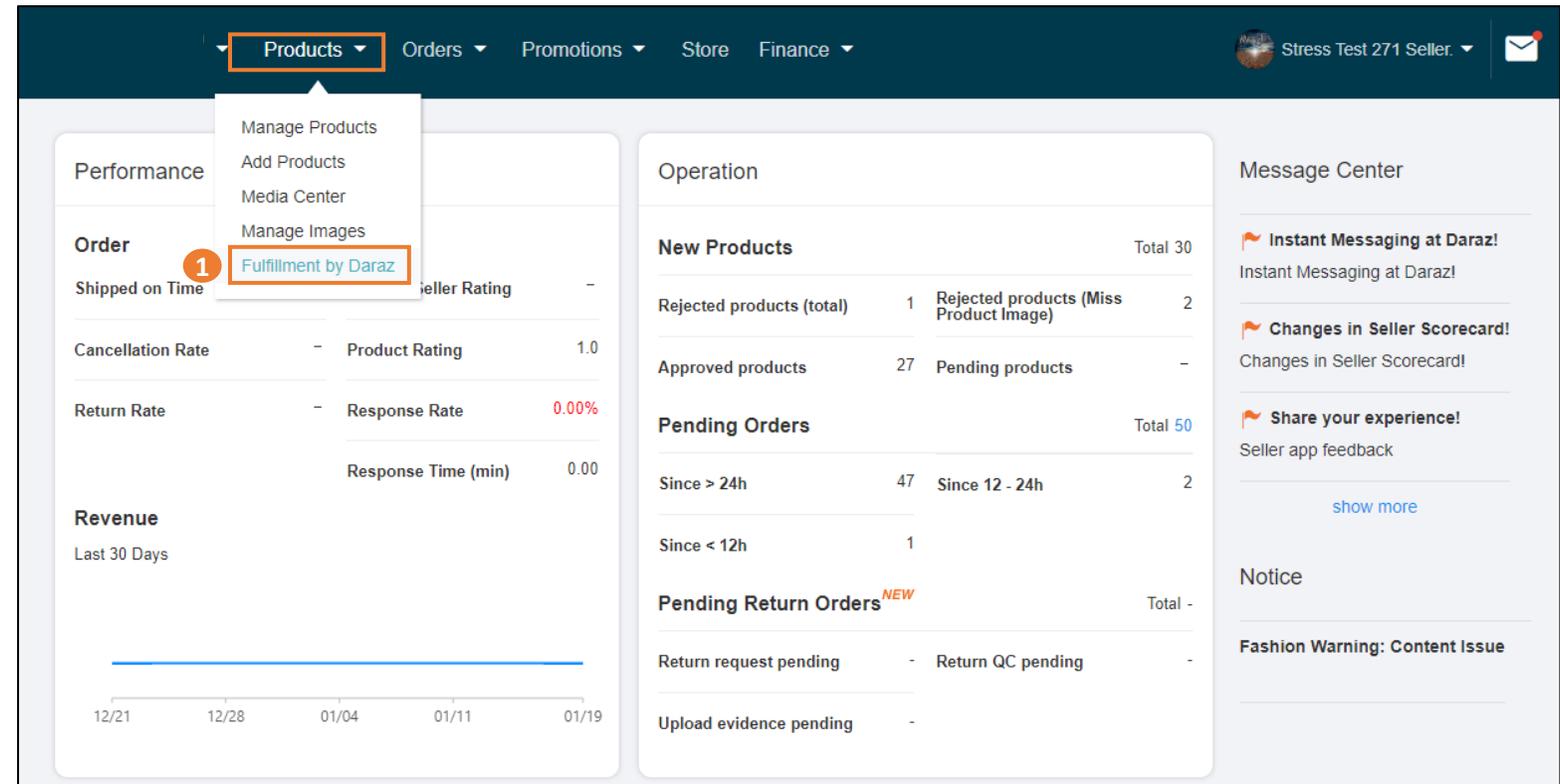
How To Access The FBD Portal?

To access the FBD Portal:

Log in to the Seller Center with your **registered login ID & password**

Step 1: Click on the Products Tab, and then click on Fulfillment by Daraz

By clicking on the Fulfillment by Daraz option, you will be directed to the **Daraz Supply Chain Management Portal**



The screenshot shows the Seller Center dashboard with the 'Products' menu open. The 'Fulfillment by Daraz' option is highlighted with a red box and a circled '1'. The dashboard includes sections for Performance, Order, Revenue, Operation, Pending Orders, and Message Center.

Performance	
Shipped on Time	Seller Rating
Cancellation Rate	Product Rating: 1.0
Return Rate	Response Rate: 0.00%
	Response Time (min): 0.00

Revenue	
Last 30 Days	

Operation	
New Products Total 30	
Rejected products (total)	1
Rejected products (Miss Product Image)	2
Approved products	27
Pending products	-

Pending Orders Total 50	
Since > 24h	47
Since < 12h	1
Since 12 - 24h	2

Pending Return Orders Total -	
Return request pending	-
Return QC pending	-
Upload evidence pending	-

Message Center

- Instant Messaging at Daraz!
- Changes in Seller Scorecard!
- Share your experience!

[show more](#)

Notice

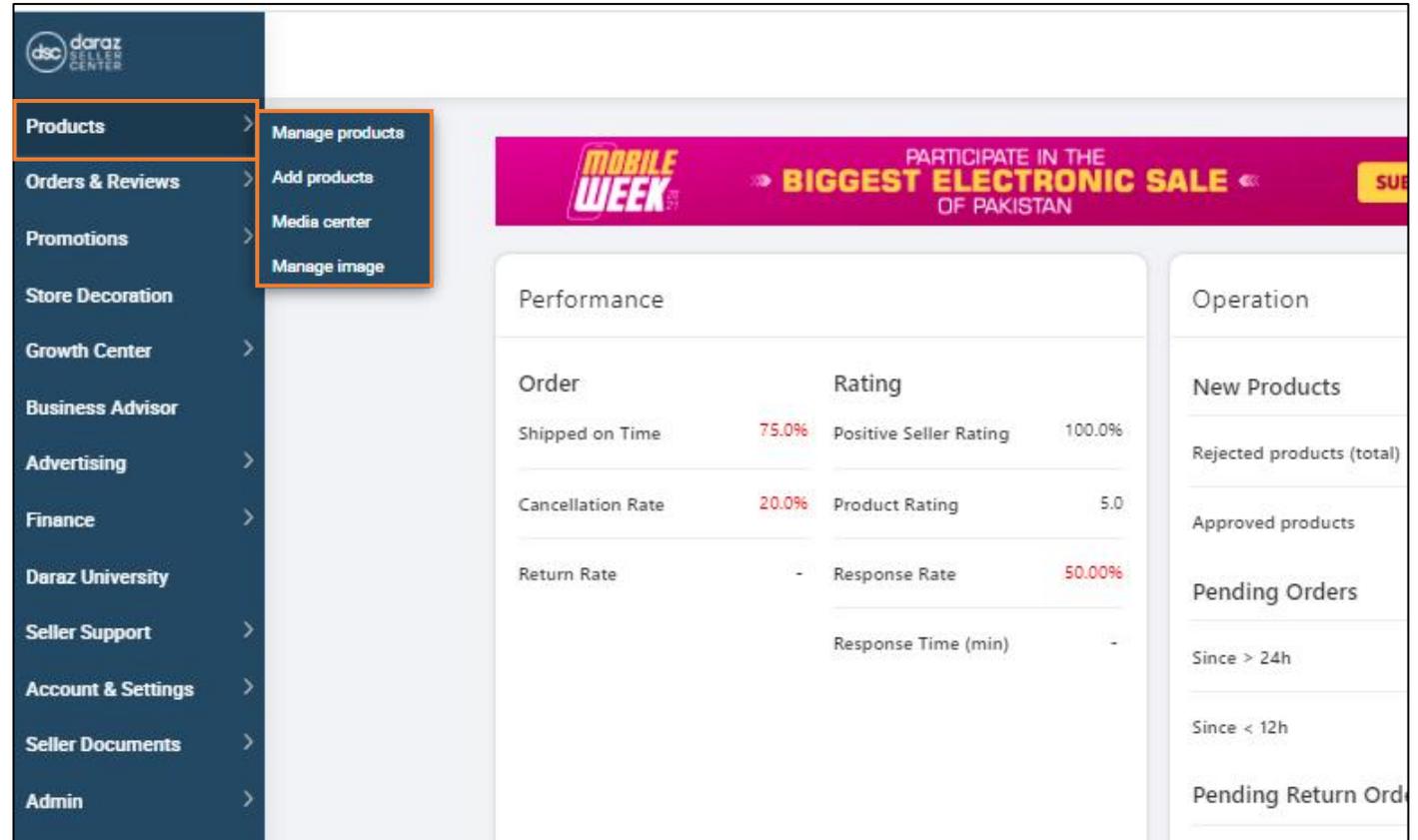
Fashion Warning: Content Issue

FBD Portal Access

If you cannot view the Fulfillment by Daraz tab in the products section on your Seller Center as shown below, then you must contact Seller Support

Access will be enabled within 3 days, if you are eligible for FBD

You may contact seller support again if not given access within 72 hours despite meeting the criteria



The screenshot shows the Daraz Seller Center interface. On the left is a dark blue sidebar menu with the following items: Products, Orders & Reviews, Promotions, Store Decoration, Growth Center, Business Advisor, Advertising, Finance, Daraz University, Seller Support, Account & Settings, Seller Documents, and Admin. The 'Products' menu item is highlighted with an orange border, and a dropdown menu is open showing 'Manage products', 'Add products', 'Media center', and 'Manage image'. The main content area features a pink banner for 'MOBILE WEEK' and 'BIGGEST ELECTRONIC SALE OF PAKISTAN'. Below the banner is a 'Performance' dashboard with two columns: 'Order' and 'Rating'. The 'Order' column includes 'Shipped on Time' (75.0%), 'Cancellation Rate' (20.0%), and 'Return Rate' (-). The 'Rating' column includes 'Positive Seller Rating' (100.0%), 'Product Rating' (5.0), 'Response Rate' (50.00%), and 'Response Time (min)' (-). To the right of the performance dashboard is an 'Operation' section with 'New Products', 'Rejected products (total)', 'Approved products', 'Pending Orders' (with sub-items 'Since > 24h' and 'Since < 12h'), and 'Pending Return Order'.

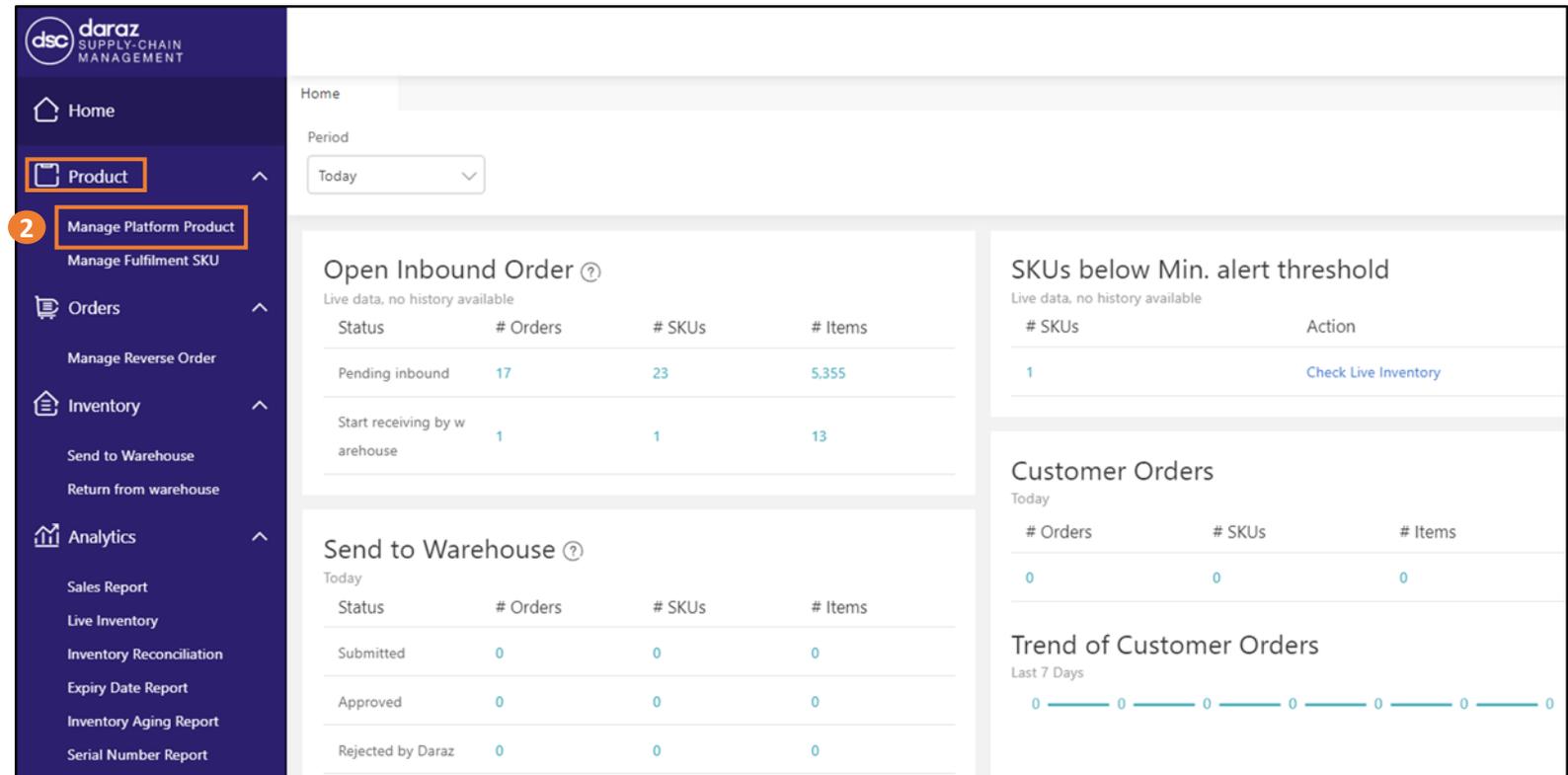
Inbound Order

How To Create A Fulfillment SKU?

To enlist your products in the FBD service through inbound order, you will need to convert the products already created on your Seller Center into Fulfillment SKUs

To the left of your screen on the FBD homepage you will also be able to see various sections which will guide you to different aspects of your business related to FBD

Step 2: In the Product Tab, click on Manage Platform Products



The screenshot shows the Daraz Supply Chain Management dashboard. The left sidebar contains the following menu items: Home, Product (highlighted with a red box), Manage Platform Product (highlighted with a red box and a '2' in a circle), Orders, Manage Reverse Order, Inventory, Send to Warehouse, Return from warehouse, Analytics, Sales Report, Live Inventory, Inventory Reconciliation, Expiry Date Report, Inventory Aging Report, and Serial Number Report. The main content area displays several widgets: 'Open Inbound Order' with a table showing 17 pending orders, 23 SKUs, and 5,355 items; 'SKUs below Min. alert threshold' with 1 SKU and a 'Check Live Inventory' button; 'Send to Warehouse' with 0 orders, 0 SKUs, and 0 items; 'Customer Orders' with 0 orders, 0 SKUs, and 0 items; and 'Trend of Customer Orders' showing a flat line at 0 over the last 7 days.

Status	# Orders	# SKUs	# Items
Pending inbound	17	23	5,355
Start receiving by warehouse	1	1	13

# SKUs	Action
1	Check Live Inventory

Status	# Orders	# SKUs	# Items
Submitted	0	0	0
Approved	0	0	0
Rejected by Daraz	0	0	0

# Orders	# SKUs	# Items
0	0	0

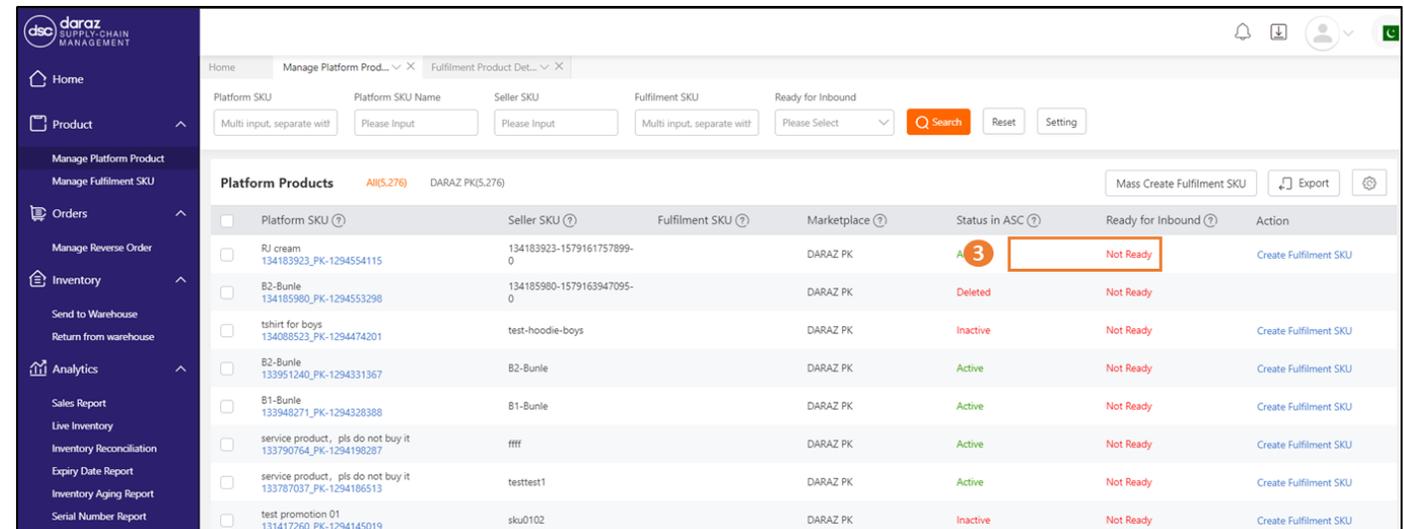
Trend of Customer Orders (Last 7 Days): 0 — 0 — 0 — 0 — 0 — 0 — 0

Inbound Order

How To Create A Fulfillment SKU?

Step 3: From the list of Platform products click on **Create Fulfillment SKU** under the **action tab** to convert Platform products to Fulfillment products

- Your products are now ready to be added to your Inbound order so that they may be sent to Daraz Warehouse
- “Create Fulfillment SKU” page will appear & Seller will have to input “Basic Information” & “Logistics Attributes”
- Fulfillment SKU Name will be automatically filled-in with same value as Platform SKU Name
- Seller will have to input their manufacturer Barcode (if any) or generate a Daraz Barcode
- Seller can delete the Barcode by clicking the trash icon if the Fulfillment SKU has not been created yet



Platform SKU	Platform SKU Name	Seller SKU	Fulfillment SKU	Marketplace	Status in ASC	Ready for Inbound	Action
<input type="checkbox"/>	RJ cream 134183923_PK-1294554115	134183923-1579161757899-0		DARAZ PK	Active	Not Ready	Create Fulfillment SKU
<input type="checkbox"/>	B2-Bunle 134185980_PK-1294553298	134185980-1579163947095-0		DARAZ PK	Deleted	Not Ready	Create Fulfillment SKU
<input type="checkbox"/>	tshirt for boys 134088523_PK-1294474201	test-hoodie-boys		DARAZ PK	Inactive	Not Ready	Create Fulfillment SKU
<input type="checkbox"/>	B2-Bunle 133951240_PK-1294331367	B2-Bunle		DARAZ PK	Active	Not Ready	Create Fulfillment SKU
<input type="checkbox"/>	B1-Bunle 133948271_PK-1294328388	B1-Bunle		DARAZ PK	Active	Not Ready	Create Fulfillment SKU
<input type="checkbox"/>	service product, pls do not buy it 133790764_PK-1294198287	ffff		DARAZ PK	Active	Not Ready	Create Fulfillment SKU
<input type="checkbox"/>	service product, pls do not buy it 133787037_PK-1294186513	testtest1		DARAZ PK	Active	Not Ready	Create Fulfillment SKU
<input type="checkbox"/>	test promotion 01 131417260_PK-1294145019	sku0102		DARAZ PK	Inactive	Not Ready	Create Fulfillment SKU

Inbound Order

How To Create A Fulfillment SKU?

The screenshot shows the 'Manage Platform Product' interface. The top section contains search filters for Platform SKU, Platform SKU Name, Seller SKU, Fulfillment SKU, and Ready For Inbound. Below this is a table of Platform Products with columns: Platform SKU, Seller SKU, Fulfillment SKU, Marketplace, ASC Status, Ready For Inbound, and Action. The 'Action' column for the first row (Mark Cup) has a 'Create Fulfillment SKU' button highlighted with a red box and the number 1. Below the table is the 'Create Fulfillment SKU' form, which has two tabs: 'Basic Information' and 'Logistics Attributes'. The 'Basic Information' tab is active. It contains a 'Fulfillment SKU Name' field with the value 'Mark Cup' highlighted with a red box and the number 3. Below this is a 'Barcode' field with the value '12345ABC' and a trash icon highlighted with a red box and the number 5. At the bottom of the form are 'Add Barcode' and 'Generate LZD Barcode' buttons, with the 'Add Barcode' button highlighted with a red box and the number 4. A red box with the number 2 highlights the 'Create Fulfillment SKU' title of the form.

1. Click “**Create Fulfillment SKU**” for Platform SKUs which are “Not Ready” for Inbound
2. “Create Fulfillment SKU” page will appear and Seller will have to input “Basic Information” and “Logistics Attributes”
3. Fulfillment SKU Name will be automatically filled-in with same value as Platform SKU Name
4. Seller will have to input their manufacturer Barcode (if any) or generate a Daraz Barcode
5. Seller can delete the Barcode by clicking the trash icon if the Fulfillment SKU has not been created yet

Fulfillment SKU cannot be created if Barcode is not added; warning message will appear

Inbound Order

How To Create A Fulfillment SKU?

The screenshot shows the 'Create Fulfillment SKU' interface. On the left is a navigation menu with options: Home, Product, Manage Platform Product, Manage Fulfillment Product, Planning, Orders, Inventory, and Analytics. The main content area has tabs for 'Basic Information' and 'Logistics Attributes'. Callout 6 points to the 'Logistics Attributes' section, which includes:

- * Serial Number Management: Yes No
- * Shelf Life Management: Yes No

 Callout 7 points to the input fields for:

- * Shelf Life(Days):
- Reject at Inbound before Expiry Date(Days):
- Alert before Expiry Date(Days):
- * Offline before Expiry Date(Days):

 At the bottom right is a 'Create' button.

6. Seller will have to select the Serial Number Management ("Yes" if the SKU has Serial Number, our warehouse team will input the serial number of each item) and Shelf Life Management ("Yes" If the SKU has ShelfLife)

7. If the SKU has Shelf Life, Seller will have to input the following info:

- **Shelf life (Days):** Total length of time during which product is valid. Shelf life= total length of time during which your SKU is valid, from manufacturing until expiry date (e.g. 60 days)
- **Reject at Inbound before expiry date (days):** warehouse rejection of products prior to expiry date
- **Receive notification before Expiry Date (Days):** sellers will receive a notification prior to the product expiry date
- **Items go offline before Expiry Date(Days):** Offline before expiry date: number of days before product is expired and unsellable

Note: The Shelf-Life factors must follow this rule: Shelf Life(Days) > Reject at Inbound before Expiry Date(Days) > Alert before Expiry Date(Days) > Offline before Expiry Date(Days)



Inbound Order

Create New IO

Step 4: Click on the Inventory Tab → Send to Warehouse

You can now see all your existing IO's and their status

Step 5: Click on Create New IO

The screenshot displays the Daraz Supply Chain Management (SCM) interface. The left sidebar contains navigation options: Home, Product, Orders, and Analytics. Under 'Product', 'Inventory' is selected and highlighted with a red box and a '4'. Under 'Inventory', 'Send to Warehouse' is also highlighted with a red box and a '4'. The main content area shows the 'Send to Warehouse' section with a search filter for 'All(106)'. A 'Create New IO' button is highlighted with a red box and a '5'. Below the search filter is a table of Inbound Orders (IOs) with columns: Inbound Order No., IO Status, Created Time, Estimated Time, Inbouded Time, Inbound Warehouse, Delivery Type, # SKU Requested, # SKU Approved, # SKI, and Action.

<input type="checkbox"/>	Inbound Order No.	IO Status	Created Time	Estimated Time	Inbouded Time	Inbound Warehouse	Delivery Type	# SKU Requested	# SKU Approved	# SKI	Action
<input type="checkbox"/>	IO022020010624204648129	Request Accepted	2020-01-06 17:25:52	2020-01-07 00:00:00		DRZ PK - Karachi	Dropoff	1	1		Print
<input type="checkbox"/>	IO022019123124204649071	Completely received	2019-12-31 15:58:12	2020-01-01 00:00:00	2019-12-31 17:11:38	DRZ PK - Karachi	Dropoff	1	1		Print
<input type="checkbox"/>	IO022019120224203766012	Request Accepted	2019-12-02 15:29:49	2019-12-05 15:29:49		DRZ PK - Karachi	Pickup	1	1		Print
<input type="checkbox"/>	IO022019101824202609097	Completely received	2019-10-18 17:29:46	2019-10-21 00:00:00	2019-10-18 19:04:31	DRZ PK - Karachi	Dropoff	1	1		Print
<input type="checkbox"/>	IO022019101824202606610	Cancelled by Daraz	2019-10-18 17:10:41	2019-10-21 00:00:00		DRZ PK - Karachi	Dropoff	1	1		
<input type="checkbox"/>	IO022019101824202608119	Completely received	2019-10-18 17:09:38	2019-10-21 00:00:00	2019-10-18 19:04:22	DRZ PK - Karachi	Dropoff	1	1		Print
<input type="checkbox"/>	IO022019101824202608118	Completely received	2019-10-18 17:08:52	2019-10-21 00:00:00	2019-10-18 19:04:14	DRZ PK - Karachi	Dropoff	1	1		Print
<input type="checkbox"/>	IO022019101824202609063	Completely received	2019-10-18 17:07:48	2019-10-21 00:00:00	2019-10-18 18:58:29	DRZ PK - Karachi	Dropoff	1	1		Print
<input type="checkbox"/>	IO022019101824202607526	Completely received	2019-10-18 16:40:38	2019-10-21 00:00:00	2019-10-18 18:58:16	DRZ PK - Karachi	Dropoff	1	1		Print

Inbound Order

Inbound Order Form

When you click on Create New IO, an Inbound Order form will open in front of you. You will need to fill in the following sections and the fields they contain:

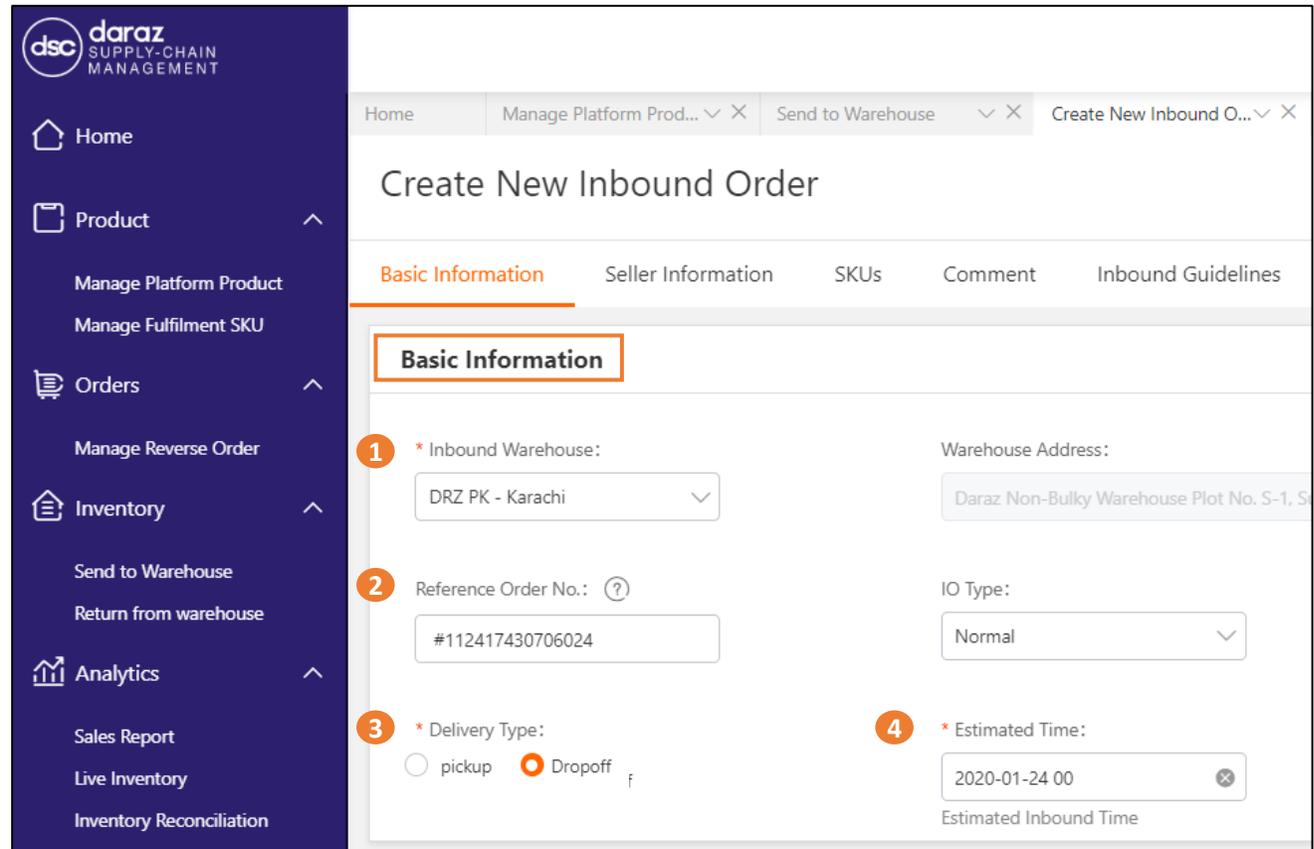
Basic Information

1. Inbound Warehouse: Select the Daraz Warehouse where you want your products to be stored

2. Reference Order Number: You may fill in the reference order number, received from your supplier (Non-compulsory)

3. Delivery Type: Select Drop Off

4. Estimated Time: Input the time when you want to drop off your products to the Daraz Warehouse



The screenshot shows the 'Create New Inbound Order' form in the Daraz Supply Chain Management system. The form is divided into several sections: Home, Product, Orders, Inventory, and Analytics. The 'Basic Information' section is highlighted with an orange border. It contains the following fields:

- 1. Inbound Warehouse:** A dropdown menu with 'DRZ PK - Karachi' selected.
- 2. Reference Order No.:** A text input field containing '#112417430706024'.
- 3. Delivery Type:** Radio buttons for 'pickup' and 'Dropoff', with 'Dropoff' selected.
- 4. Estimated Time:** A datetime picker showing '2020-01-24 00'.

Other fields visible include 'Warehouse Address' (Daraz Non-Bulky Warehouse Plot No. S-1, S) and 'IO Type' (Normal).

Inbound Order

Inbound Order Form

Seller Information Warehouse

1. Warehouse: Select your warehouse

Note: Once the warehouse is selected, the next fields of contact name and mobile number will be automatically populated

Incase of a problem, you may also manually fill out the details

Seller Information

Warehouse Address

1 * Warehouse:

Homes-Karachi - BufferZone-... ▾

Country:

Pakistan ▾

Contact

* Contact Name:

Adeel

Warehouse Address:

Homes

City:

Karachi - BufferZone

Postcode:

12345

* Mobile Number:

03323476457

Inbound Order

Inbound Order Form

Adding SKUs

You can only add SKUs which have been converted to Fulfilment SKUs and you can add up to 200 SKUs per inbound order

1. Add SKU: Click on Add SKU to add products to your Inbound Order

Note: You also have the option to [upload SKUs in bulk](#). To do so, click on the [template button](#) next to ADD SKU. In the downloaded template (excel file), simply fill in the [Seller SKU](#), and [quantity of each SKU](#) that you want to store at Daraz Warehouse. [Click import to upload the file](#)

SKUs (0)								1	Add SKU	↓ Template	↻ Import
<input type="checkbox"/>	Fulfilment SKU	Seller SKU	Fulfilment SKU Name	Requested Quantity	Barcode	Shelf Life	Serial Number	Action			
No data											

Inbound Order

Inbound Order Form

Once you click on Add SKU, a pop will allow you to view all the SKU's that you had previously added in **create fulfillment SKU**

Step 2: Select the products you want to add and click on confirm

Note: You may also search for an SKU by name

✕

Fulfilment SKU
Platform SKU
Seller SKU
Fulfilment SKU Name

Q Search
Reset
Setting

<input type="checkbox"/>	Fulfilment SKU	Platform SKU	Seller SKU	Sellable Inventory in Warehouse	Fulfilment SKU Name	Barcode	Shelf Life	Serial Number
<input checked="" type="checkbox"/>	17473005_PK-223215042	17473005_PK-223215042	Ear-35 MM	0	Multi SKUs - Test	17473005_PK-223215042	No	No
<input type="checkbox"/>	17516809_PK-102149296 1	17516809_PK-102149296 1	FBD-123	48	FBD	DRZ15375287812451	No	No
<input checked="" type="checkbox"/>	17515669_PK-102149290 1	17515669_PK-102149290 1	ML0011	0	Test item low stock	17515669_PK-102149290 1	No	No
<input type="checkbox"/>	17516008_PK-276370007	17516008_PK-276370007	HP321	0	Test Name 7-9	17516008_PK-276370007	No	No
<input type="checkbox"/>	17366008_PK-152787006	17366008_PK-152787006	ZA232	0	Test Product - 25-8	17366008_PK-152787006	No	No
<input type="checkbox"/>	17515706_PK-102149334 3	17515706_PK-102149334 3	23245	0	ABCD	17515706_PK-102149334 3	No	No
<input type="checkbox"/>	113478009_PK-12651000 08	113478009_PK-12651000 08	chengxi test sku for uop0 01	0	test product for bat 20190 701	DRZPK1000293003	No	No

Total of 204

1
2
3
4
...
21
Items per page: 10

Selected:2

2
Confirm

Inbound Order

Inbound Order Form

Step 3: Input the quantity of each SKU you want to send to the Daraz Warehouse

Step 4: Click on Submit

A 'Successfully Submitted' pop up will appear, which means your inbound order has been created and will be reviewed by the Daraz team

SKUs (4) Add SKU ↓ Template ↺ Import

	Fulfilment SKU	Seller SKU	Fulfilment SKU Name	Requested Quantity	Barcode	Shelf Life	Serial Number	Action
<input type="checkbox"/>	17473005_PK-223215042	Ear-35 MM	Multi SKUs - Test	- 10 +	17473005_PK-223215042	No	No	Edit Remove
<input type="checkbox"/>	17515669_PK-1021492901	ML0011	Test item low stock	- 5 +	17515669_PK-1021492901	No	No	Edit Remove
<input type="checkbox"/>	17516809_PK-1021492961	FBD-123	FBD	- 15 +	DRZ15375287812451	No	No	Edit Remove
<input type="checkbox"/>	17366008_PK-152787006	ZA232	Test Product - 25-8	- 4 +	17366008_PK-152787006	No	No	Edit Remove

Total Quantity:34

Cancel Save Submit 4

Inbound Order

Mass Upload

The screenshot shows the 'Create Fulfilment SKU' page in a web application. The interface includes a sidebar with navigation options like Home, Product, Planning, Orders, and Inventory. The main content area is titled 'Create Fulfilment SKU' and has two tabs: 'Basic Information' and 'Logistics Attributes'. The 'Basic Information' tab is active and contains several input fields: 'Fulfilment SKU Name' (with 'Mark Cup' entered), 'Barcode' (with '12345A8C' and 'LZD155365792354210001' entered), and buttons for 'Add Barcode' and 'Generate LZD Barcode'. A 'Barcode is required' warning is visible at the bottom of the barcode section. A separate callout box shows a 'Barcode' field with 'Please Input' and buttons for 'Add Barcode' and 'Generate LZD Barcode', with the warning 'Barcode is required' below it. Numbered callouts (1-5) highlight specific elements: 1 points to the 'Create Fulfilment SKU' button in the table; 2 points to the 'Create Fulfilment SKU' title; 3 points to the 'Fulfilment SKU Name' input field; 4 points to the 'Add Barcode' button; and 5 points to the trash icon next to the barcode input field.

1. Click "Create Fulfilment SKU" for Platform SKUs which are "Not Ready" for Inbound
2. "Create Fulfilment SKU" page will appear and Seller will have to input "Basic Information" and "Logistics Attributes"
3. Fulfilment SKU Name will be automatically filled-in with same value as Platform SKU Name
4. Seller will have to input their manufacturer Barcode (if any) or generate a Daraz Barcode
5. Seller can delete the Barcode by clicking the trash icon if the Fulfilment SKU has not been created yet

NO BARCODE WARNING

Fulfilment SKU cannot be created if Barcode is not added ; warning message will appear.

Inbound Order

Mass Upload

The screenshot shows the 'Mass Create Fulfilment SKU' dialog box in the 'Manage Fulfilment Product' section. The dialog is currently on 'Step 1: Download Template'. A 'Download' button is highlighted with an orange box. Below the dialog, a Microsoft Excel spreadsheet is shown with a table template for the upload. The table has the following columns:

A	B	C	D	E	F	G	H	I
Platform SKU	Fulfilment Sku Name	Barcode(Use "-" to separate multiply barcode. Don't delete existed barcode)(Required)	Shelf Life Management(Flag as "Yes" or "No")(Required)	Shelf Life(Days) (If Shelf life flag is Yes, this value shouldn't be empty)	Reject at Inbound before Expiry Date(Days)	Alert before Expiry Date (Days)	Offline before Expiry Date (Days)(If Shelf life flag is Yes, this value shouldn't be empty)	Serial Number Management(Flag as "Yes" or "No")(Required)

Click “**Mass Create Fulfilment SKU**”
 Click “Download ” and open the file
 Fill-in all the required information:

- **Platform SKU:** SKU ID used for Platform (website)
- **Fulfilment SKU Name:** Product name, can be the same as Platform SKU name
- **Barcode:** product identification from the manufacturer ; if Seller doesn't have original barcode, type any value and Seller will add Daraz Barcode manually by clicking “**Edit Attributes**” in Manage Fulfilment Products
- **Shelf-Life Management:** to indicate if the SKU has shelf life
 If the SKU has Shelf-Life, Seller has to input the Shelf Life (Days), Reject at Inbound before Expiry Date (Days), Alert before Expiry Date (Days), and Offline before Expiry Date (Days)
- **Serial Number Management:** to indicate if the SKU has serial number

After completion, kindly save the file

Inbound Order

Mass Upload

Home Send to Warehouse Create New Inbound Or... Manage Platform Prod... Fulfilment Product Detail

Platform SKU Platform SKU Name Seller SKU Fulfilment SKU Ready for Inbound

Multi input, separate v Please Input Please Input Multi input, separate v Please Select Search Reset

Platform Products(626) All(626) Lazada SG(626) Mass Create Fulfilment SKU Export

Platform SKU ?	Seller SKU ?	Fulfilment SKU ?	Marketplace ?	Status in ASC ?	Ready for Inbound ?	Action
<input type="checkbox"/> test product name test 11 317296018_SGAMZ-601662010	test_seller_sku_1213 3		Lazada SG	Active	Not Ready	Create Fulfilment SKU

Mass Create Fulfilment SKU

Step 1: Download Template

Download

Step 2: Upload File

Upload File

Upload

Notes:

1. Required fields: "Barcode", "Shelf Life Management", "Serial Number Management".
2. Barcode can't be duplicated with other SKUs. Barcode should be only numbers and characters.
3. Shelf Life Management and Serial Number Management flag value can be "Yes" or "No". If shelf life flag is "Yes", the "Shelf Life (days)" and "Offline before Expiry Date (Days)" cannot be empty.

OK

Mark Cup
315028720_SGAMZ-586512654
Lazada SG

Successful
The operation succeeded

313430118_SGAMZ-576498731
Lazada SG

FBL return test
313430118_SGAMZ-576498730
Lazada SG

Mark Cup
315028720_SGAMZ-586512654
Lazada SG

Failed
The operation failed
[Check the Report](#)

FBL return test
313430118_SGAMZ-576498730
Lazada SG

Click **"Upload"** to proceed the massive creation

- If successful, pop-up message will appear indicating the upload was successful
- If the upload is unsuccessful, pop-up message will appear and Seller can click **"Check the Report"** to download the excel file and to see reason for failure

Click **"OK"** to close Mass Create Fulfilment SKU dialog

Inbound Order

Export

Sellers can export all or selected SKU data into excel file

The screenshot displays a web application interface for managing platform products. The interface includes a sidebar with navigation options like Home, Product, Planning, Orders, and Inventory. The main content area shows a table of 'Platform Products' with columns for Platform SKU, Seller SKU, Fulfilment SKU, Marketplace, Status, and Ready for Inbound. An 'Export' button is highlighted with an orange box, and a selection box is drawn around the first three rows of the table.

Platform SKU	Seller SKU	Fulfilment SKU	Marketplace	Status in ASC	Ready for Inbound	Action
test product name test 11 317296018_SGAMZ-601662010	test_seller_sku_1213 3		Lazada SG	Active	Not Ready	Create Fulfilment SKU
Yavin FBL Test 1 317090051_SGAMZ-600058034	317090051- 1554270330896-0	Yavin FBL Test 1 317090051_SGAMZ- 600058034	Lazada SG	Active	Ready	
yavin bat test product - Chengxi0403 317090014_SGAMZ-600058023	yavin bat test sku - Chengxi0403 015	yavin bat test product - Chengxi0403 317090014_SGAMZ- 600058023	Lazada SG	Active	Ready	

Inbound Order

Preparing Inbound Orders

While preparing your products to be inbound please make sure you go through the following:

Items need to be clearly marked and sellers have to sort them by SKU number	Ensure the content and logistics attributes of your SKUs are accurate
Incase of perishable items the SKU must have an expiry date mentioned on them	Ensure your items are ready for inbound and packed according to our packaging guidelines (eg. items are sorted by SKU)
Sellers must apply transparent plastic packaging upon inbound for fragile/cosmetic items by Seller SKU number	Respect the inbound slot that you booked
In case of physical bundles, products should be pre-bundled securely together	Bring the inbound order document printed
Check and confirm the correct warehouse address before coming for a drop off	Follow the warehouse inbound flow and warehouse security guidelines
Preloading and sorting must be done by seller prior its delivery to the warehouse	Wait until the warehouse completes the inbound, including quality and quantity verification

Inbound Order

Possible Rejection Reasons

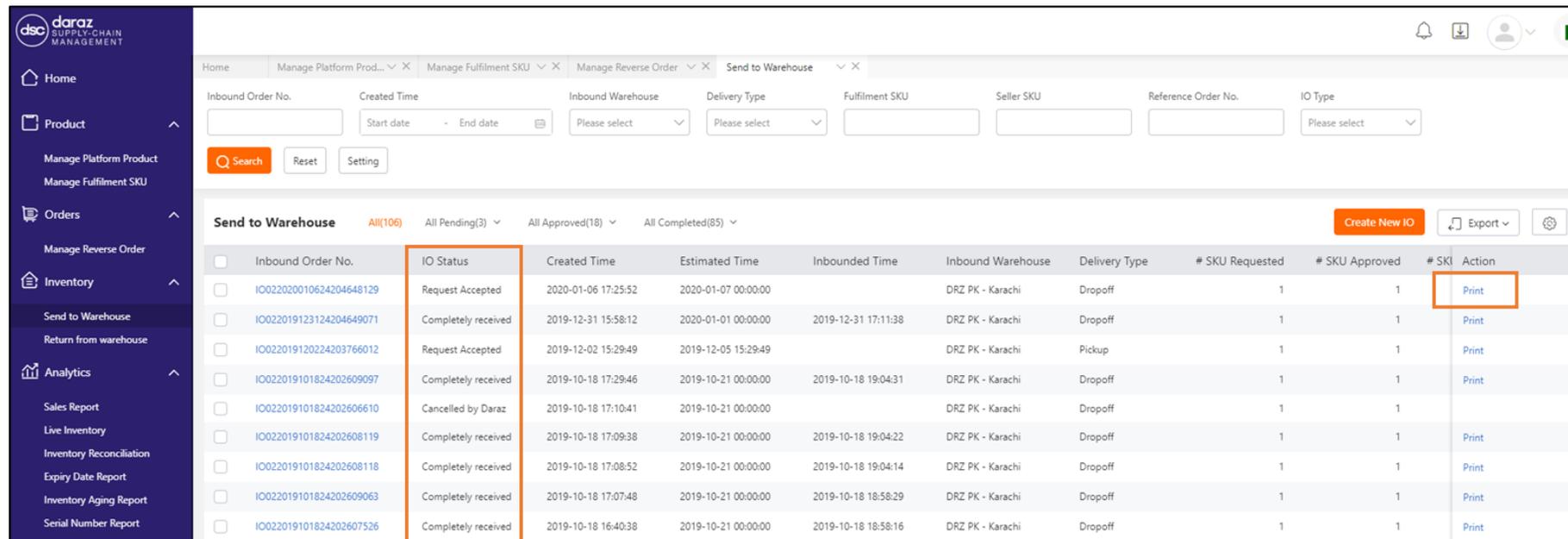
Here are the reasons why your products can be rejected during the inbound order creation process or when you go to drop off products at the FBD warehouse

AFTER INBOUND ORDER CREATION	DURING DROP-OFF
Product for which IO is created isn't performing well	Broken seal packages
Product has a low selling rate	Dented box
SKU quantity is unreasonable (to high or too low)	Wrong label/color/access number of product
Lack of capacity in FBD product selection	Physical item does not match with the PO description
Product does not meet the criteria for FBD selection	Bundle items are not in the same packaging
Incorrect info/wrong category is selected for product during inbound order creation	Shelf Life of items must be either 2/3 rd of its active life or 90 days before its expiry (whichever is lower)

What Next?

- You can view the status of your IO by accessing the **Send to Warehouse** tab under **Inventory**
- You can also click on **Print (Action)** to print out a copy of the Inbound Order

Once your inbound order has been approved, you can drop off your products to the Daraz Warehouse as per the time booked for you by your seller support representative.



Inbound Order No.	IO Status	Created Time	Estimated Time	Inbouded Time	Inbound Warehouse	Delivery Type	# SKU Requested	# SKU Approved	# SKI	Action
IO022020010624204648129	Request Accepted	2020-01-06 17:25:52	2020-01-07 00:00:00		DRZ PK - Karachi	Dropoff	1	1	1	Print
IO022019123124204649071	Completely received	2019-12-31 15:58:12	2020-01-01 00:00:00	2019-12-31 17:11:38	DRZ PK - Karachi	Dropoff	1	1	1	Print
IO022019120224203766012	Request Accepted	2019-12-02 15:29:49	2019-12-05 15:29:49		DRZ PK - Karachi	Pickup	1	1	1	Print
IO022019101824202609097	Completely received	2019-10-18 17:29:46	2019-10-21 00:00:00	2019-10-18 19:04:31	DRZ PK - Karachi	Dropoff	1	1	1	Print
IO022019101824202606610	Cancelled by Daraz	2019-10-18 17:10:41	2019-10-21 00:00:00		DRZ PK - Karachi	Dropoff	1	1	1	
IO022019101824202608119	Completely received	2019-10-18 17:09:38	2019-10-21 00:00:00	2019-10-18 19:04:22	DRZ PK - Karachi	Dropoff	1	1	1	Print
IO022019101824202608118	Completely received	2019-10-18 17:08:52	2019-10-21 00:00:00	2019-10-18 19:04:14	DRZ PK - Karachi	Dropoff	1	1	1	Print
IO022019101824202609063	Completely received	2019-10-18 17:07:48	2019-10-21 00:00:00	2019-10-18 18:58:29	DRZ PK - Karachi	Dropoff	1	1	1	Print
IO022019101824202607526	Completely received	2019-10-18 16:40:38	2019-10-21 00:00:00	2019-10-18 18:58:16	DRZ PK - Karachi	Dropoff	1	1	1	Print



So, what are you waiting for?

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